



**UNIVERSITY OF LEEDS**

## **CANDIDATE BRIEF**

**Sports Grounds Person, Facilities Directorate**



**Salary: Grade 4 (£19,612 – £22,417 p.a.)**

**Reference: FDEST1153**

**Closing date: 3 November 2019**

**Interview date: 21 November 2019**

## **Sports Grounds Person Estate Services, Facilities Directorate**

**Do you have experience of working within a grounds maintenance environment? Are you able to build and maintain effective working relationships? Do you have experience of carrying out a full range of duties for sporting facilities?**

You will be a highly motivated, enthusiastic individual with a passion to provide an efficient and effective grounds maintenance service across a diverse campus. You will be responsible for maintaining a range of sports ground pitches at our Weetwood Campus including preparing, marking out and setting up pitches for various sporting activities.

You will hold a NVQ Level 2 qualification in the Maintenance of Outdoor Sports Facilities, alongside a Pesticide application qualification. You will have proven experience of working in a sports grounds environment with the ability to manage multiple demands to strict deadlines. You will possess good communication and interpersonal skills and have the ability to plan and prioritise your workload under minimal supervision.

You will be physically fit as the role will involve significant levels of manual handling and working outdoors in all weather conditions.

Grounds and Gardens staff are required to provide a flexible service, working as necessary to meet the needs of the business, this would normally equate to a 35 hour working week, 5 days over 7. Your normal working times will be 8:00am to 3:30pm Monday to Friday; however flexibility is particularly required due to seasonal variations, customer requirements and University events e.g. open days, large conferences and degree ceremonies.

### **What does the role entail?**

As a Sports Grounds Person your main duties will include:

- Preparing a full range of sporting activities on natural and synthetic playing surfaces;





- Carrying out a full range of maintenance duties on our grassed playing surfaces using pedestrian machinery, ride on mowers and tractors with a range of attachments;
- Being knowledgeable in the maintenance techniques and processes inherent in the upkeep of synthetic playing surfaces and to be able to maintain these surfaces to an acceptable standard using the specialised plant provided;
- Marking out existing pitches and the laying out and marking of new sports ground areas to nationally recognised standards, ensuring marked out pitches are accurate and set up accordingly;
- Applying pesticides ensuring health and safety regulations are adhered to.
- Applying granular fertiliser to large areas of playing surfaces using tractor mounted equipment;
- Carrying out renovation of both winter and summer pitches using a full range of equipment;
- Having a basic knowledge of the machinery used and the ability to identify minor faults/problems and repair if able to or refer to experts if applicable;
- Providing a gritting and snow clearing service seasonally as required;
- Undertaking hard surface and drainage planned preventative maintenance.

These duties provide a framework for the role and should not be regarded as a definitive list. Other reasonable duties may be required consistent with the grade of the post.

## What will you bring to the role?

As a Sports Ground Person you will have:

- A NVQ Level 2 or equivalent in the Maintenance of Outdoor Sports Facilities;
- Pesticide application qualifications PA1, PA2 and PA6A;
- A full current driving licence and the ability to drive vehicles in a safe manner;
- Significant recent experience of working within a sports grounds maintenance environment;
- The ability to use a variety of grounds maintenance equipment;
- Excellent interpersonal skills with the ability to build, maintain, and develop, effective working relationships within the team;
- An ability to use systems to record work activities;
- Excellent organisational skills with the ability to prioritise, plan, and organise your own and others workloads effectively to achieve objectives;



- The physical ability to undertake significant levels of manual handling and ability to work outdoors in all weather conditions;
- A flexible approach to all tasks, and the ability to attend essential out of hours work related activities, as and when required.

You may also have:

- A current First Aid at Work certificate;
- A full current driving licence allowing the use of trailers;
- Awareness of basic mechanisms in relation to mowing machines;
- City and Guilds NPTC (National Proficiency Test Council) Chainsaw Certificate of Competence;
- IOG Synthetic surfaces training.

## How to apply

You can apply for this role online; more guidance can be found on our [How to Apply](#) information page. Applications should be submitted by **23.59** (UK time) on the advertised [closing date](#).

## Contact information

To explore the post further or for any queries you may have, please contact:

**James Wright, Grounds & Gardens Team Leader**

Tel: +44 (0)113 343 5981

Email: [j.r.wright@leeds.ac.uk](mailto:j.r.wright@leeds.ac.uk)

## Additional information

### Working at Leeds

Find out more about the benefits of working at the University and what it is like to live and work in the Leeds area on our [Working at Leeds](#) information page.



### **Candidates with disabilities**

Information for candidates with disabilities, impairments or health conditions, including requesting alternative formats, can be found on our [Accessibility](#) information page or by getting in touch with us at [disclosure@leeds.ac.uk](mailto:disclosure@leeds.ac.uk).

## **Criminal record information**

### **Rehabilitation of Offenders Act 1974**

A criminal record check is not required for this position. However, all applicants will be required to declare if they have any 'unspent' criminal offences, including those pending.

Any offer of appointment will be in accordance with our Criminal Records policy. You can find out more about required checks and declarations in our [Criminal Records](#) information page.

